

## **Village of Dorchester Finance Committee Meeting**

**DATE: Wednesday, Sept. 2, 2020 6:45 pm**

**250 Parkside Drive, Dorchester, WI 54425**

### **Minutes:**

1. Meeting was called to order by Trustee Schauer at 6:46 pm.
2. Present were Trustee Schauer, Trustee Lageman, Trustee Klemetson, and Clerk-Treasurer Dunn.
3. Motion was made by Trustee Lageman, seconded by Trustee Klemetson to approve the financial activity for August, 2020. Motion carried 3-0.
4. Motion was made by Trustee Lageman, seconded by Trustee Klemetson to adjourn. Motion carried 3-0. Meeting adjourned at 6:48 pm.

## **VILLAGE OF DORCHESTER BOARD MEETING**

**DATE: Wednesday, Sept. 2, 2020 7:00 pm**

**250 Parkside Drive, Dorchester, WI 54425**

### **Minutes:**

1. Meeting was called to order by President Schwoch at 7:00 pm.
2. Pledge of Allegiance was led by President Schwoch.
3. Present were President Schwoch, Trustee Schauer, Trustee Goldschmidt, Trustee Klimpke, Trustee Lageman, Trustee Klemetson. Also present were Clerk-Treasurer Dunn, Deputy Clerk-Treasurer Erikson, Water/Sewer Department Employee – Rick Golz, Linda Bauhman, Tom Carter, Gary Leichtman, Pamela Leichtman, Jenny Halopka, and Kevin O'Brien – Tribune Phonograph.
4. Trustee Schauer motioned to approve agenda, Trustee Klimpke seconded. Motion carried, 6-0.
5. Public Input: Gary Leichtman spoke to the board about concerns regarding two members of the Police Committee, Wayne Rau and Carol Staab. Leichtman stated that both Rau and Staab conducted illegal meetings, interrogated and threatened an officer, and conducted unauthorized investigations. Leichtman asked the Village to look for better judgement in committee members, and stated appointees should exude the same qualities as they would want in a police officer.  
  
Trustee Klemetson expressed concerns about the anhydrous tanks and the recent leaks that affected the Village of Dorchester. He stated there is no notification system and wonders whom is to inspect these tanks. Trustee Goldschmidt stated that in training she learned that leaks can be caused by temperature changes with expansion and contraction. O'Brien from Tribune Phonograph stated that John Ross from Clark County is to be checking on the tanks, and suggested the Village reach to Ross with concerns.
6. Trustee Klimpke motioned to approve the minutes of the August 5, 2020 Board Meeting. Trustee Schauer seconded. Motion carried, 6-0.
7. Trustee Schauer motioned to approve the August 2020 Audit Report, and receive the September 2020 Audit report from Clerk-Treasurer. Trustee Klimpke seconded. Motion carried, 6-0.
8. Water/Sewer Update: Water Department: 25,000 gallon cement tank was cleaned and inspected and it went well. Wastewater Department: a line had broken and was found to be corroded. The line was fixed it appears it was struck by lightning.

9. Public Works Department Update: Circle Drive paving should be done next Wednesday.
10. Clerk/Treasurer Update: Clerk reported that absentee ballot requests forms are being sent to residents by third parties. Clerk wanted to make it very clear that these mailings are not from this office and if there are any questions, to please give the Clerk's office a call. One of the mailings indicates that the Clerk encourages absentee ballots to be used but Clerk/Treasurer Dunn stated that is not her stance, and she wants to ensure is that everyone votes how they feel is right for themselves. Applications are coming in without proper identification or not filled out correctly, which requires extra work, time, supplies, and money to get things corrected.

The U.S. Census worker had expressed her concerns regarding the lack of house/address numbers on several residences in the village. Worker also stated that some apartments did not have apartment numbers on the doors. It was found that Ordinance 206 requires house numbers to be visible although there is no current enforcement. Clerk stated that in discussion with Zoning Administrator, Christensen, that a mailer/flyer be attached to homes and apartments in violation of Ordinance 206.

U.S. Census worker also relayed concerns about the conditions of some apartments not being up to code and asked that the Clerk relay this information to the Village Board and look into who is responsible for making sure rentals are up to code.

Clerk/Treasurer also gave an update on the recent decision regarding deferment of employee's portion of social security taxes between September 1<sup>st</sup> and December 31<sup>st</sup>.

11. Recent Village of Dorchester building permits were announced to the Village Board.
12. Trustee Klimpke motioned to sell Ventrac for the price of \$7500.00. Trustee Schauer seconded. Motion carried, 6-0.
13. Trustee Klimpke motioned to approve Resolution 310 – Authorizing Clerk/Treasurer to submit an application to DNR on behalf of the Village of Dorchester for financial assistance for operating a recycling program. Trustee Lageman seconded. Motion carried, 6-0.
14. Operator Licenses Approvals:
  - a. Trustee Schauer motioned to approve an Operating License for Kate Reynolds. Trustee Lageman seconded. Motion carried, 6-0.
  - b. Trustee Lageman motioned to approve an Operating License for Dennis Reynolds. Trustee Klimpke seconded. Motion carried, 6-0.
15. Trustee Klimpke motioned to seek bids to fulfill raze order for property at 128 S 2<sup>nd</sup> Street and assess the costs to the property owner. Trustee Goldschmidt seconded. Motion carried, 6-0.
16. Trustee Klimpke motioned to approve President Schwoch's appointment of Tom Carter as Village Trustee. Trustee Klemetson seconded. Motion carried, 6-0.
17. Trustee Lageman motioned to approve President Schwoch's appointment of Trustee Klemetson to the Employee Committee. Trustee Klimpke seconded. Motion carried, 6-0.
18. Trustee Klimpke motioned to appoint Trustee Schauer as Interim Dog Impound Officer. Trustee Lageman seconded. Motion carried, 6-0.
19. Trustee Goldschmidt motioned to approve work to be completed on Alley between South 2<sup>nd</sup> and South 3<sup>rd</sup> Streets at owner's expense provided written permission is granted by affected neighbors, and

with the understanding the Village will not maintain or plow said alley. Motion seconded by Trustee Klimpke. Motion carried, 6-0.

20. Trustee Schauer motioned to approve the rental of Village Hall to Dorchester Lion's Club at no cost on 1<sup>st</sup> Tuesdays of each month from 7pm – 9pm. Motion was also to rent Village Buildings to Dorchester Service Organizations for monthly meetings at no cost. Trustee Klimpke seconded. Motion carried, 6-0.
21. Trustee Schauer motioned to have recommendations to update current rental policies of Village Buildings brought to the board by the Public Works, Village Buildings, and Utilities committee. Trustee Lageman seconded. Motion carried, 6-0.
22. Trustee Lageman motioned to charge patrons of the Memorial Hall bowling alley a total of \$8 for three games. Trustee Goldschmidt seconded. Motion carried, 6-0.
23. Trustee Schauer motioned to approve cleaning of carpets at Memorial Hall lower level by Interior Cleaning Specialist. Trustee Lageman seconded. Motion carried, 6-0.
24. Bowling maintenance was discussed by the Village Board and Memorial Hall lessee, Halopka. President Schwoch stated there would be three volunteers to oil the lanes and maintain operations during scheduled bowling. No action taken by the Village Board.
25. Police protection options for the Village of Dorchester was discussed. Trustee Schauer stated the current police budget needs to be compared to the proposal from Colby/Abbotsford Police Department to provide police protection. When asked if Clark County has provided a proposal, President Schwoch stated that Clark County refused to provide the Village a proposal to contract police services. Trustee Goldschmidt suggested that Clark County and Colby/Abbotsford Police Department present their proposals to the Village Board. Trustee Klemetson stated that if the board wants to keep the Police Department intact, then why waste more time with presentations from Clark County and Colby/Abbotsford and asked that the board move forward. Trustee Lageman motioned to keep the Police Department intact and start the hiring process of a police officer. Motion carried, 6-0.  
Trustees Lageman and Klimpke requested a special meeting be scheduled at a time when Clark County could present a proposal for a temporary contract for services until a police officer is hired. Trustee Daniella will work with Clark County to set up a time.
26. Trustee Goldschmidt motioned to have Clerk/Treasurer gather information on the Wisconsin Retirement System before the Village Board makes a decision on offering WRS to Village Employees. Trustee Schauer seconded. Motion carried, 6-0.
27. Trustee Lageman motioned to approve the dates of October 15<sup>th</sup> & 16<sup>th</sup> as the dates for Dorchester Fall Clean-up days. Trustee Klimpke seconded. Motion carried, 6-0.
28. No action to change date of next regular board meeting.
29. Trustee Schauer motioned to adjourn. Trustee Lageman Seconded. Motion carried, 6-0. Meeting adjourned at 8:28 PM.

**Next Village Board Meeting has been set for:**

**Wednesday, October 7, 2020 at 7pm.**

Michelle J Dunn, Clerk-Treasurer